

**DATE:** February 7, 2013  
**MEETING OF:** February 26, 2013  
**FROM:** Nic Keiderling  
**RE:** **ACTION ITEMS X.2** - Write Off Uncollectible Receivable

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**BACKGROUND**

Staff recommends that the Board direct staff to prepare Form STD.27 (Application for Discharge From Accountability) in accord with the Accounting Procedures Manual section 2.453 to write off the receivable that exceed the \$500.00 Board authority.

**FISCAL IMPACT**

The fiscal impact of will be an expense of \$2,672.09.

**STAFF RECOMMENDATION**

That the Board approves a motion to recommend approval to write off uncollectible receivable.

**ATTACHMENTS**

- List of receivable to be written off

**SANTA CRUZ COUNTY FAIR, 14TH DAA  
ACCOUNTS RECEIVABLE**

December 31, 2012

**ACCOUNTS RECEIVABLE**

Invoice Date	Customer Name	Invoice #	Amount
12/31/2007	Overpayment OT Employee A - 2007		20,000.00
12/31/2011	Franchise Tax Board-T. Angulano	je 12-9	91.13
9/30/2012	NSF Check on 9/17/12, David Lira/Judy He	JE 9-2	200.00
12/31/2012	2012 AR-Cinch Up Productions/Tony Agreda	JE 12-3	2,136.67
12/31/2012	2012 AR-Community Bridges	JE 12-3	2,672.09
12/31/2012	2012 AR-Rick McKay	JE 12-3	167.47
12/31/2012	2012 AR - Tony Agredano	JE 12-5	2,136.67
General Receivable		27,404.03	
Accounts Receivable Clearing Acct		-	
Allowance for Doubtful Accounts		(20,000.00)	
		<u>7,404.03</u>	
UI Receivables		-	
Interest Receivables		-	
CCA Receivables		-	
		<u>-</u>	
<b>Net General Receivables</b>			7,404.03
<b>JLA ACCOUNTS RECEIVABLE</b>			
Due from Buyers 2008 ~Jimmy Saldate		1,850.00	
2012 Due from Buyers		5,491.08	
JLA Receivables			7,341.08
<b>Total Accounts Receivable</b>			<u><u>\$ 14,745.11</u></u>