

**Minutes of the Board of Director's Meeting
Agricultural History Project
March 3, 2015**

Call to Order: The regular meeting of the Board of Directors was called to order at 7:00 p.m. March 3, 2015 by President Jennifer Lemon in the boardroom of the Codiga Center & Museum at the Santa Cruz County Fair Grounds.

Roll Call: The following directors were present Chuck Allen, Donna Bradford, John Eiskamp, Jennifer Lemon, Tim Lorenzen, Judy Nielsen, Stan Nielsen, Tom Rider, Lindsey Roberts, Les Roth, Barney Stephens, and Tom Stickel.

Excused: Nic Keiderling

Absent: Shaz Lint, Kathy Oliver, Laura Taay, & Phil Ybarra

Others: John Kegebein (CEO), Lynne Grossi (Staff)

Guests: Dave Kegebein

Minutes: Reviewed February minutes. Motion to approve January and February minutes was made by Tom Rider, seconded by John Eiskamp and approved by the board.

Correspondence & communications: John Kegebein shared PV Chamber thank you note for help with the Awards Dinner props; PV Arts Council exhibit opening release; invitation to PVHA March 5th Annual Meeting in Heritage Hall.

Public business: None.

Treasurer's Report: Reviewed the January financial report. The operating checking account balance as of January 31, 2015, is \$82,514.43. Motion to approve the December 2014 and January 2015 financials was made by Judy Nielsen, seconded by Chuck Allen and approved by the board.

President's Report: President Lemon reported she had attended the February Fairboard meeting and was grateful for the supportive relationship between board members and AHP. She reminded directors to save their recyclables for the March 2nd Saturday craft project.

Director Comments: Donna Bradford has resubmitted grant to Driscoll Foundation for bus transportation for PVUSD classes to Yesterday's Farm. She will also be staffing a table at Live Earth Farm's "Sheep to Shawl" event on March 21st.

Committee Reports:

Accessions and Restoration Committee: Tom Stickel reported the drawbar for the threshing machine has been completed and installed and the eyebrow for the Borina Barn is completed.

Codiga Center & Museum: John Kegebein reported Tim has been rebuilding the lights upstairs in the Codiga center.

Capital Campaign: Chuck Allen reported he is getting donors lined up and will meet with them when the long-term lease is signed.

Executive Committee: Jennifer Lemon reported the committee met and reviewed the financials and non-discrimination policy. Charlotte Hackmack had resigned from the board so an appointment will be made to complete the term.

Gift Shop: Jennifer reported she was in the process of moving the bank account to Bay Federal Credit Union because of the conflict created by the mergers that created Union Bank.

Harvest Dinner: The scheduled date is October 31st but Lynne will check the Fair calendar to see if it is possible to move to October 24th.

Marketing Committee: Lindsey Roberts gave a presentation on the signage the committee is recommending for the site.

2nd Saturday: John Kegebein reported the February 2nd Saturday had good attendance and March event is on the 14th.

Living History Farm Feasibility Study: Donna Bradford reported the RFP had gone out; March 11 is the deadline to respond. The committee will meet the following week to screen the received proposals and choose who to interview.

Old Business: David Kegebein explained the long-term contract with the fair now includes a 1 year notice if the lease will not be renewed and then a 90 day move out period after termination and the rent increases were decreased to a 2% cost of living increase. Motion to approve the 10 year lease with two 10 year options was made by Judy Nielsen, seconded by Chuck Allen and approved by the board.

Motion to approve the site signage as presented with the following changes, remove "center" from name and no Codiga Center sign on fair side of building was made by Les Roth, seconded by Barney Stephens and approved by the board.

New Business: Motion to approve non-discrimination policy was made by Tom Rider, seconded by Tim Lorenzen and approved by the board.

Motion to appoint Judy Nielsen as Secretary to complete term of office was made by John Eiskamp, seconded by Tom Rider and approved by board.

Motion to approve the following signers (Nic Keiderling, Phil Ybarra, John Kegebein, John Radin, Stan Nielsen, & Jennifer Lemon) on the operating checking account was made by Barney Stephens, seconded by Tim Lorenzen and approved by the board.

Motion to have a dedication of the Borina Tractor Barn and BBQ on August 1st was made by Judy Nielsen, seconded by Barney Stephens and approved by the board.

CEO Report: John reported AHP is signed up to participate in the Como Del Rodeo parade and has an invitation to the Castroville Artichoke Festival parade if there is interest.

Adjournment: Motion to adjourn was approved at 8:45 PM

Respectfully submitted:

Lynne Grossi
Recorder for the Board